

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

December 2, 2013 8:10 PM

Members Present: Steve Blake (Chairman), Bob Dunne (8:25), Gary Flynn, Jim Pedone

Members Absent: None

Guests: Jen Breen, Anthony Sylvia, Chris Rucho

Parks Facilities/Maintenance Items

Jim explained to Anthony and the other board members that there is new bracket in Little League, and one of the fields may need to be modified. The modifications would involve extending the baseline, having multiple pitcher's mounds and movable bases. Jim will provide Anthony with the 2014 dimensional information. Anthony stated that measurements will need to be taken, to see if the Townsend can accommodate the increased dimensions. Jim will contact Marlboro Little League, who has already set their fields to the new regulations. Anthony stated that the sprinkler heads could be concern with redesigning the field. Jim noted that Boylston would have also need to be in agreement, and would need to make modifications to their field as well.

Bob arrived during the discussion of modifying the field.

Steve stated that the roof of the summer house is in poor condition. Steve reviewed the history of the project for the repairs to the summer house and noted that there is \$3,500 available for the repairs. Steve will contact the Building Inspector to see if he currently has any plans to complete any of the needed repairs.

Anthony went thru the list of maintenance items with Steve and Gary prior to the meeting. Anthony left the meeting at this point and the board members reviewed the list later in the meeting (*see notes beginning on page 2*).

Approval of Minutes

- Motion Originator: Gary Flynn
- Motion Description: Approve minutes for August 12, 2013 meeting.
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved (with Jim Pedone abstained)

- Motion Originator: Jim Pedone
- Motion Description: Approve minutes for October 16, 2013 meeting.
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Treasure's Report

There have been no deposits made into any of the accounts since the last meeting. The balance on the field account is \$20,075, the recreation account is \$1,654 and Pride Park is \$3,648.

Outstanding Permit Fees/Insurance Certificates

Jim will remind the School Department about the payment for the fall sports.

Bills to Approve

- Motion Originator: Jim Pedone
- Motion Description: Approve payment of \$33.68 to Jen Breen for recreation supplies.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Bob Dunne
- Motion Description: Approve payment of \$180 to United Site Services.
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Steve has spoken with United Site Services and is working on getting the account straightened out. There have been issues with the units not being picked up when they should have been and credits needing to be issued.

- Motion Originator: Bob Dunne
- Motion Description: Approve payment of \$300 to Jen Breen (salary).
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Parks Facilities/Maintenance Items *(continued)*

Steve reviewed the maintenance list and provided the board members with the input from Anthony. Anthony had reported that there has been no change regarding the status of the repairs needed to the irrigation systems. Steve noted that the controls at Townsend Field currently have to be manually operated. Anthony has not heard back from the Light Department regarding the costs for poles to have netting installed at two fields.

Steve reported that the construction of the dug-outs at the girls' softball field is on-going. The repairs to the concession stand at the All-Purpose Field still need to be completed and the materials are being stored at the pool and need to be moved. The turf at the Sr. Baseball Field is to be installed this week. The repairs to the long-jump will be done in the spring, if weather does not allow them being completed during the winter months. The skating rink has not been set-up yet, but needs to be done before the ground freezes. Steve will notify Anthony to have the nets at the tennis courts removed.

Gary has obtained quotes from two companies (Hunt's \$5,000 & Comfort System \$ 5,681) for security cameras at Goodale Park. He had requested a quote from a third company, but has not heard back from them. Gary asked Chris Rucho if he knew if any of the funds from the Charter Communications contract would be available for cameras at the fields, allowing for cable access to televise games. Chris instructed Gary to discuss the matter with the Town Administrator. Bob questioned what the differences were between the two quotes. Gary stated that one has two cameras and the other has four cameras with remote access. The board members had numerous questions regarding the systems on both of the quotes and decided that more research needs to be done. Gary will ask Hunt's to attend a future meeting to discuss the equipment that has been quoted. Chris Rucho suggested that the board put together a list of their requirements, so that the companies quoting can address the needs. Chris stated that he will have a couple of other companies contact Gary, about providing quotations.

Parks and Recreation Programs

Jen reported that she has 22 registrations for the half-day program on December 10th and the registration deadline is this Thursday. Jen is looking at having a bird program for the afternoon (which charges \$275), but needs a few more registrations.

Jen stated that she has 20 registrations for the ski program at Wachusett Mt. She is still working on the bus transportation and will be holding a mandatory meeting for both the parents and children. Jen plans to have the kids get dressed at the school (instead of at the mountain), which will allow her to provide better supervision during the process. Jen stated that one free bronze pass has been earned (based on the number of registrations), which she plans on raffling off.

Jen is planning on offering a tennis program at Major Edwards in January.

Facility Requests

One request had been received for use of the Sr. Baseball Field for shooting a video, but the event was cancelled.

Committee Updates / PFC & Open Space

The Parks Facility Committee and the Open Space Committee have not met since the last Parks meeting and there are no updates for either committee.

Old/New Business

A fundraiser event is planned for New Year's to raise funds for a scoreboard at the Sr. Baseball Field. While Leominster Credit Union has decided not to go forward with donating/sponsoring a scoreboard for the All-Purpose Field, Mychelle Phillips is pursuing two other companies. The American Legion is still talking about donating score boards for the "A&B" fields. The Wachusett Country Club will work on rebuilding the Toro bunker machine over the winter months, and hopefully will be available for use in the spring.

Steve will have the board's meeting dates posted on the community access channel. The board discussed the need to have a formal process for the approval of facility requests; that need to be addressed between meetings.

Steve will notify Anthony that the broken piece of equipment (purple dinosaur), needs to be replaced.

Steve has spoken with the Town Administrator and has requested that (if all possible) the areas of demolition work being done of the pool and Mixer be finished off, with hopes of having level fields to use.

Chris Rucho noted that the cars parking up in the area of the pine grove is a dangerous situation. Chris also stated that concession stand at the Townsend Field needs to be repaired (specifically the door knob and the door is rusted). Bob stated that the shed at Woodland also needs to be repaired.

- Motion Originator: Jim Pedone
- Motion Description: To adjourn / 9:50 PM
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meeting: January 6, & February 3, 2014 7:00 PM

St. Blaise
Bob Dunne
Nancy Dwyer

Jim M. Pedone

DATE: 03-10-14